



Certificate Course on Diabetology (CCD)
Distance Learning Program (DLP)
Diabetic Association of Bangladesh (BADAS)

Date: 04/06/2022

STUDENT'S INSTRUCTIONS FOR PCA-2 EXAMINATION

As per academic calendar the PCA-2 of CCD batch-34 is going to be held on 05 June 2022. It is an online examination you will have to appear through your dashboard. You need to follow instructions:

1. Enter website: <https://www.dlpbadas-bd.org/>
2. **'Login as Student'** with your valid **'e-mail'** or **'mobile number'** and same **'password'**.
3. After login press on **'PCA-2 Exam'** button from Dashboard.
4. You will be directed to Exam System.
5. Again, login with your **'Email Address'** Or **'mobile number'** and same **'password'**.
6. If you enter wrong password 3 times, your ID will be blocked for the PCA-2 Exam. In case of blocked ID, student will need to contact IT support:

Biswajit Adhikary: 01888004493

Nushrat Jahan Juthika: 01681316446

Lima Saha: 01305027484

7. After entering **Email Address** Or **mobile number** and valid **password** student will receive an **'OTP' (one time password)** through SMS in mobile phone and e-mail.
8. Enter the OTP.
9. Then click **Log in** button.
10. You will be directed to Exam System Dashboard.
11. Press the **'Start Exam'** button to start the exam. (Start Exam button will appear only between 08:00 AM on 05 June 2022 and 08:00 PM on 06 June 2022, for total 36 hours)

12. Upon pressing **Start Exam** button, Exam Instructions for PCA-2 Exam will appear. At the bottom of the exam instruction please press the '**Start Exam**' button to start the exam.
13. Please switch on camera (for mobile, tablet PC and Laptop camera comes by default with the device. Allow to switch on camera; for PC, if you have separate webcam, allow the browser, Google Chrome, Mozilla Firefox, Internet Explorer/Edge to switch on the Web Camera).
14. If you do not have camera with PC, then you will be provided the option to Skip and Start Exam.
15. Click the button on the left of the correct statement (**TRUE/FALSE**).
16. To move to next question, select '**Next**' button.
17. To go back to previous question, select '**Previous**' button.
18. To finish the exam, select '**Finish**' button.
19. Exam will automatically end when the auto time counter reaches 00:00; and your answers will be submitted, and student will receive notification for Pass or Fail (The marks obtained by student in the PCA-2 Exam will be published by DLP Authorities after the PCA-2 Exam link is closed.)
20. Total exam time: 40 minutes.
21. Total marks: 60 (15x4). For each correct response: +1. For each incorrect response: -0.5. For no response: 0.
22. Pass marks: 30.
23. If student does not pass in the 1st attempt, student will get 2 more attempts to 'Retake Exam' before the PCA-2 Exam link is closed. There will be no further Repeat PCA-2.

Prof. Tofail Ahmed
CEO, DLP